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STAFF PERSONNEL

Policy Title: Staff Dress and Appearance

As professionals in our schools, we realize and value the public's perception of our roles as mentors and models for learners. Therefore, the following dress code will apply to all educators, counselors, aides, secretaries, and administrators throughout the school district. It is to be applied for all the days that learners are present, and for parent-educator conferences.

Acceptable attire:

- Clothes that maintain a professional and appropriate appearance
- Clothes that are neat, clean, and in good repair.

Rules of staff dress code

- No skirts or slits in skirts/dresses that are shorter than 4 inches above the knee
- No cleavage showing – neckline appropriate
- No spaghetti straps, no sleeveless less than two (2) inches, unless covered by a jacket or a top
- No graphic T-shirts which seem inappropriate or advertises another institution
- No hats unless the occasion demands (eg. Sports day / excursion etc)
- No showing of skin between shirts and pants/skirts
- All staff will wear their issued ID badges
- No flip flops
- School principal/supervisor discretion on questionable clothing

Jeans allowed for the following:

- When is neat and does not have hole to show your body or short to expose some part of the body
- Job related and/or outside projects/class activities for Shop, AG, PE, Art, Science, custodial, and copier operator.
- Field trips as appropriate
- Possible casual days or at principal/supervisor's discretion



School staff members who do not, in the judgment of the principal/supervisor, reasonably conform to this dress code shall receive a notice from their principal/ supervisor. Repeated violations or refusal to comply with the directions of the principal/ supervisor by an employee could result in disciplinary action up to and including termination.

This policy was adopted by the School Management on

This policy has been made available to school personnel and is readily accessible to parents and learners on request.

This policy will be reviewed and updated every year.

Signed _____
School Management

Date: _____

Signed _____
Principal

Date: _____

Signed _____
Educator Representative

Date: _____

